	Enrollm	ent No:		Exam Seat No:	_				
			C.U.SHA	AH UNIVERSITY					
	Summer Examination-2018								
	Subject	Name : I	Personal Computer So	oftware					
	Subject Code: 4CS01PCS1			Branch: M.Sc.CA & IT (Integrated)					
	Semeste	r: 1	Date: 19/03/201	Time: 02:30 To 05:30 Marks: 70					
	(2) (3)	Use of Pr Instruction Draw nea	ons written on main an	or & any other electronic instrument is prohibited. nswer book are strictly to be obeyed. es (if necessary) at right places. d.					
Q-1		Attemp	pt the following ques	stions:	(14)				
	1	Who is	the father of Compute a. Allen Turing b. Charles Babba c. Simur Cray d. Augusta Adar	age	1				
	2		contains reader and a printing of	device	1				
		b. anal	ytical engine and a co	ontrol unit					
		c. cont	rol unit and an arithm	netic logic unit					
		d. arith	nmetic logic unit and a	a card reader					
	3	В. С.	Arithmetic Logic Uni Array Logic Unit Application Logic Ur None of above		1				
	4	RAM' S A. B. C.	stands for Random Access Memory Read Access Memory Read Arithmetic Men	y mory	1				
	5		Random Arithmetic Mof the following is no	Memory of MS Office?	1				



a. Office XP b. Office Vista c. Office 2007 d. None of above

6	Portrait and Landscape are				
	a. Page Orientation				
	b. Paper Size				
	c. Page Layout				
	d. All of above				
7	The key F12 opens a	1			
	a. Save As dialog box				
	b. Open dialog box				
	c. Save dialog box				
	d. Close dialog box				
8	To apply center alignment to a paragraph we can press	1			
Ü	a. Ctrl + S	-			
	b. Ctrl + C				
	c. $Ctrl + C + A$				
	d. Ctrl + E				
9	Text-styling feature of MS word is	1			
	a. WordColor				
	b. WordFont				
	c. WordArt				
	d. wordfill				
10	What function displays row data in a column or column data in a row?	1			
10	a. Hyperlink	1			
	b. Index				
	-				
	c. Transpose d. Rows				
11	Each excel file is called a workbook because	1			
	To any providing denset and deserve				
	a. It can contain text and data				
	b. It can be modified				
	c. It can contain many sheets including worksheets and chart sheetsd. You have to work hard to create it				
	d. Tou have to work hard to create it				
12	Which file format can be added to a PowerPoint show?	1			
	ajpg				
	bgiv				
	cwav				
	d. All of the above				
		1			
13	Special effects used to introduce slides in a presentation are known as				
	a. Transitions				
	b. Effects				
	c. custom animations				



d. annotations

14

Which of the following section does not exist in a slide layout?

- a. Titles
- b. Lists
- c. Charts
- d. Animations

Attempt any four questions from Q-2 to Q-8

Q-2	Attempt all questions		
\mathbf{A}	What is Software? Explain types of Software	(14) 5	
В	What is Operating System? Explain types of Operating system	5 5	
C	Discuss function of Operating system.	4	
Q-3	Attempt all questions	(14)	
\mathbf{A}	Write a note on screen resolution	5	
В	Discuss differences between DOS and Windows	5	
C	Write a note on menu bar	4	
Q-4	Attempt all questions	(14)	
\mathbf{A}	Write a note on mail merge with suitable example	5	
В	Discuss any three charts in Microsoft word	4	
C	Discuss fonts, bullets and numbering and Table format	5	
Q-5	Attempt all questions	(14)	
A	Discuss any five mathematical functions with example in Excel		
В	Discuss String Function in Excel	5 5	
C	Discuss If and Else if condition	4	
Q-6	Attempt all questions	(14)	
\mathbf{A}	What is power point? Discuss Effect and animation		
В	Write a note on audio, video slide show in power point	5 5	
C	Write a note on formula bar in Excel.	4	
Q-7	Attempt all questions	(14)	
\mathbf{A}	Write a note on Control panel		
В	Discuss Header, footer and page number in word	5 5	
C	Discuss Basic design of web page in Microsoft front page	4	
Q-8	Attempt all questions	(14)	
\mathbf{A}	Discuss Table, paragraph and Frame in Microsoft front page		
В	What is HTML Discuss any four command of HTML?	5 5	
C	Write a note on Print in Microsoft Word	4	



1